

NOTICE TO CHAIR OF OVERVIEW AND SCRUTINY COMMITTEE OF A GENERAL EXCEPTION TO THE PUBLICATION OF THE INTENTION TO MAKE A KEY DECISION¹

1. Where a decision maker intends to make a key decision that decision must not be made until at least 28 clear days public notice has been given².
2. Where the publication of the intention to make a key decision is impracticable, that decision may only be made where the Chair of the Overview and Scrutiny Committee has been informed of the matter about which the decision is to be made, notice to the Chair has been made available for public inspection at the Council offices and published on the Council's website, and after 5 clear days have elapsed following the day on which notice to the Chair was made publicly available³.

¹ In accordance with Regulation 10(1) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

² In accordance with Regulation 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

³ In accordance with Regulation 10(1) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

3. This notice is to inform the Chair of the Overview and Scrutiny Committee that it has been impracticable to give 28 clear days public notice of the item(s) set out below for the reasons set out below and that it is intended that the key decision(s) will be made on the date specified below.
 4. Notice is also given to the public that the reasons why compliance with the requirements for publicity in connection with key decisions are impracticable are set out below.
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Date of decision or period within which the decision is to be made	Matter in respect of which the decision is to be made	Short description	Decision maker	Cabinet Member & Lead Officer	List of documents to be submitted to the decision maker	Public or Private meeting. Statement of reasons if private	Reasons why impracticable to give 28 days' clear public notice
Between 25 th November and 11 th of December 2025	Council Tax Hardship Fund Policy	Creation of a new Council Tax Hardship Fund Policy to provide discretionary financial support to households in exceptional hardship and struggling to pay their Council Tax bill	Cabinet Member signing	Cllr Chandwani , Cabinet Member for Resident Services and Tackling Inequality. Corporate Director of Environment and Resident Experience	Decision report	Public	The decision needs to be taken in less than 28 days in order that we can make awards to residents in financial hardship that reduce or clear their 2025/26 Council Tax balance before Christmas, thus alleviating their financial pressure

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